



Walled Lake Consolidated Schools

Educational Services Center
850 Ladd Road, Building D
Walled Lake, MI 48390
Phone: 248/956-2023
Fax: 248/956-2120

Michael Lonze, Ph. D.
Assistant Superintendent
Human Resources

June 12th, 2019
PLEASE POST

POSITION: (1.0) MIDDLE SCHOOL PRINCIPAL

Location: Walnut Creek Middle School
Work Schedule: 223 Days
Salary Range: \$95,161 - \$121,209
Starting Date: Negotiable

REQUIRED QUALIFICATIONS

- Master's degree or higher in school administration or related educational field (training should include areas of school administration, supervision, curriculum, and child development)
- Must possess valid Michigan administrator certification, or meet the state school administration continuing education requirements
- At least five (5) years of successful teaching experience
- Experience in building and/or district leadership positions

PREFERRED QUALIFICATIONS

- A minimum of three years of administrative experience or substantial experience at the middle school level in a variety of leadership roles

COMPETENCIES

- Committed to meeting the needs of every child, every day
- Strong organizational skills
- Demonstrated effective management, supervisory, executive, and curricular skills; and the ability to relate well with parents and community
- Commitment to excellence in establishing an educational program of high quality
- Knowledgeable about professional learning communities, alternative instructional assessment strategies, 21st Century instructional technology practices and initiatives, and learning theory
- Commitment to a collaborative approach to leadership
- Strong academic background in all areas of the school's curriculum

In compliance with Title VII of the Civil Rights Act of 1964, Title IX of the Education Amendments of 1972, Section 504 of the Rehabilitation Act of 1973, the Age Discrimination Act of 1975, and the Americans with Disabilities Act of 1990, it is the policy of the Walled Lake Consolidated School District that no person shall, on the basis of race, color, religion, national origin or ancestry, sex, age, disability, height, weight, political belief, military service or marital status, be excluded from participation in, be denied the benefits of, or be subjected to discrimination during any program or activity or in employment. For information, contact District Compliance Officer Michael Lonze, Assistant Superintendent – Human Resources, 850 Ladd Rd., Bldg. D., Walled Lake, MI 48390, phone (248) 956-2023.

Every Child, Every Day!

PERFORMANCE & RESPONSIBILITIES

- Demonstrate a comprehensive understanding of the learning needs and challenges at the middle level
- Provide leadership for the planning and management of the total instructional program of the school
- Supervise and evaluate all personnel assigned to the school
- Administer, manage, and supervise the operation of the school in compliance with the Board of Education policy and the directions of the Superintendent
- Establish a culture of high expectations for both academics and behavior
- Maintain positive relations with parents, parent groups, school volunteers, business partners, and other related agencies
- Keep current on legal, financial, and educational reform initiatives
- Embrace diversity and understand how to engage all stakeholders in the school community
- Closely monitor teaching practices, and ensure both rigor and best practice is occurring in all classrooms
- Design opportunities to empower students, staff, and parents to be integrally involved in all aspects of the school's culture and climate
- Commit to high visibility and daily communication with all stakeholders using multiple forms of communication
- Analyze and share student data and educational research as the foundational principles of professional learning communities
- Model and articulate high expectations
- Meet regularly with parents, students, and staff to assist in meeting the needs of the diverse group of learners
- Take responsibility for preparing students in this rapidly changing global society
- Embrace change and innovation; ability to envision and actualize learning beyond the traditional walls of the classroom and the school
- Other duties as assigned

ESSENTIAL FUNCTIONS OF THE JOB

- Must be present at the work site to perform duties
- Must be able to manage stressful situations
- Must be able to lead and control groups of people and individuals
- Must be able to communicate effectively
- Must be able to build and maintain a safe environment
- Must be able to meet the physical demands of the job including but not limited to: walking, kneeling, sitting on the floor, rising from the floor, bending, and lifting at least 20 pounds

The Essential Functions here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with qualified disabilities to perform the essential functions.

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METHOD

POSITION POSTED THROUGH JUNE 26TH @ 5:00 p.m.

Interested candidates should apply online through the NEW Oakland County Human Resources Consortium site: https://ats4.searchsoft.net/ats/app_login?COMPANY_ID=JA000529

The application files must include a cover letter, resume, and three professional references.



Michael A. Lonze, Ph.D.

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